



South Coast Community Health Manager

Description:

The South Coast Community Health Manager leads efforts to organize a sustainable healthcare hub on the South Coast by coordinating resources from San Mateo County, Stanford Medical Center, Lucile Packard Children's Hospital Stanford, and other interested hospitals, clinics, and medical personnel; coordinates care between many health systems/clinics that serve the South Coast region; coordinates care by streamlining and improving operations, communication and information exchange; and develops and maintains cooperative working relationships with agencies and organizations interested in public health care on the South Coast.

Responsibilities:

Responsibilities include the following:

- Collaborate with health specialists and civic groups to determine community health needs and the availability of services, and develop goals for meeting needs
- Lead efforts to organize a sustainable healthcare hub on the South Coast by coordinating resources from San Mateo County, Stanford Medical Center, Lucile Packard Children's Hospital Stanford, and other interested hospitals, clinics, and medical personnel
- Coordinate care between many health systems/clinics that serve the South Coast region by streamlining and improving operations, communication and information exchange
- Oversee, with Program Director, health grants including tracking goals, preparing reports and tracking statistical information and data entry
- Supervise and train occasional health interns and work with education team to develop summer internships for local youth interested in health related careers
- Develop and maintain cooperative working relationships with agencies and organizations interested in public health care on the South Coast
- Develop operational plans and policies necessary to achieve health education objectives and services
- Partner, as appropriate, with health-related programs in the region to coordinate and organize health prevention programming in such areas as nutrition; disease self -management groups (workplace health, diabetes, obesity, hypertension, repetitive stress injuries); First Aid; exercise programs such as Zumba; family health (infant health, young child health, teen health, family planning, dental care and eye care); substance abuse prevention; and stress management
- Seek out and coordinate screening activities provided by the San Mateo County Health System or other organizations (flu, Tdap, TB, hypertension, diabetes, vision, hearing, dental, lead)
- Recruit, train and manage a team of community health workers
- Develop and present health education and promotion programs, such as training workshops, conferences, and school or community presentations such as Backpack Distribution, Día de los Niños, ESL Graduation, etc.

Requirements:

- Extensive experience with identifying and coordinating healthcare needs and leveraging resources to create sustainable healthcare programs
- Ability to communicate fluently in English and Spanish, both orally and written, and work with monolingual Spanish speaking members
- Cultural competency to work with residents from diverse backgrounds across boundaries of class, race, and inequality issues
- Demonstrated cultural sensitivity and commitment to advocacy for cultural diversity
- Understand family and cultural values for different ethnic groups
- Experience working in a rural community
- Work well with people in various community, institutional, and governmental organizations
- Available to work evenings and weekends, as needed
- Ability to work independently and manage multiple priorities and projects outlined in various work plans
- Ability to establish and maintain effective and cordial relationships with local and state agencies, growers, other employees, and program participants
- Work well in a team-oriented environment and maintain harmonious relationships
- Strong skills in basic computer and software operation (Windows, Microsoft Office, internet navigation, etc.)
- Able to work and carry out instructions independently
- Adapt easily to new protocols and changing environments
- Reliable transportation, driver's license and insurance, and a willingness to travel
- Minimum Education: Bachelor's degree in related field and/or equivalent experience
- Excellent group facilitation skills
- Experience and ability to do campaign research and ability to popularize information
- Work well collaboratively in a team-oriented environment
- Ability to work independently and manage multiple priorities in a fast-paced, deadline-driven environment
- Must be flexible and able to work in a versatile environment
- Commitment to developing local leaders
- Knowledge of the South Coast and/or have worked with similar demographics

Compensation:

Salary to be negotiated depending on qualifications and experience. This is a full-time exempt position with good benefits package including health, dental, life and disability insurance, and retirement account.

To Apply:

Send cover letter outlining interest in the position and resume to Rita Mancera, Puente, PO Box 554, Pescadero CA 94060 or via email to rmancera@mypuente.org

For more information about Puente:

www.mypuente.org