



## Puente Fire Relief Fund for Businesses and Organizations Application

### Organization Information

Business/Organization Legal Name: \_\_\_\_\_

Business/Organization Mailing Address: \_\_\_\_\_

Business/Organization Physical Address: \_\_\_\_\_

Business/Organization Website: \_\_\_\_\_

Select: type of business/organization: \_\_\_\_\_

EIN: \_\_\_\_\_

Name of Owner / Executive Director / CEO: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Primary Contact: \_\_\_\_\_

Role / Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of contact for payment: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

If 501(c)(3), please list all members of your board of directors:

Location of business / organization:

La Honda

Loma Mar

Pescadero

San Gregorio





3a. Does your business/organization have insurance that may cover some or all of the costs of the projects you are applying to receive Puente grant funding for?

Yes

No

If yes:

3b. Who is your insurance provider?

3c. Of the funds you are applying for in this grant, what is the anticipated amount of funds that you expect your insurance to cover?

3c. What is the amount of your insurance deductible?

3e. Is the insurance deductible more than you can afford? If so, you may include part or all of the insurance deductible amount as a line item in your budget request.

## Need

4. Please tell us how much grant funding you are requesting. You may apply for a maximum total request of up to \$40,000 per business/organization. For grant criteria details, please see the Request for Proposals overview document.

**Total grant amount requested:** \$ \_\_\_\_\_

Funding will be used for (check all that apply):

Replacement or repair of property damaged/lost

Cover loss of production/income

Resiliency (fire preparedness/prevention)

Other: \_\_\_\_\_



### **Project Description**

5. Please describe, in detail, why these funds are needed and how they will be used for economic and structural/infrastructure recovery from the CZU lightning complex fires and/or fire resiliency. If the funds will be used for multiple projects, please describe each one under the corresponding category. Please make a note of whether you expect insurance to cover (partially or fully) the costs any of these specific projects or items, even if you are not certain or do not know the expected timeline.

General description:

Specific project information by category:

- a) Replacement or repair of property damaged/lost



b) Cover loss of production/income

c) Resiliency (fire preparedness/prevention)



## Accountability

Please provide documentation or information to demonstrate the needs described above due to the hardship caused by the wildfires.

6. Documentation will vary depending on project, but examples may include photos, documented projected vs. true profits for the period during and immediately after the fires, lists of items damaged/lost, or any other way you have of demonstrating the hardships your business/organization has faced as a direct impact of the fires. You may use the space below for description and/or provide additional clearly labeled documents as attachments to your application.
  
  
  
  
  
  
  
  
  
  
7. Yes, I accept that if my business/organization is awarded a Puente Fire Relief Fund Grant, this will be announced publicly along with the names of all other businesses and organizations that receive these grant funds. (Please check box).

## Timeline for Projects

8. Please provide a brief timeline for your project(s). If there are various components, please include a timeline for each portion of your project.



## Budget

9. Please use attached excel budget template to detail each portion of your project and how much you expect it to cost. It is not necessary to provide a very detailed list of every material or item, but please do create a line item for each project or general expense within the appropriate category on the document. Requesting a smaller or larger amount of funding will not necessarily impact whether you are approved to receive grant funds. However, providing a detailed budget of the expected costs per item/project is required for the committee to understand what the funds will be used for, and to ensure that you have a clear plan to expend the grant funds according to allowable expenses.

You may use this section of the application if you wish to provide additional narrative description or explanation regarding your budget, but a narrative is not required.

## Questions

*We welcome any questions you may have regarding this RFP process. Please contact Puente Project Specialist, Elena Betts Barahona, at [ebettsbarahona@mypuente.org](mailto:ebettsbarahona@mypuente.org) or (650)-262-4103 for further information. Elena speaks both English and Spanish.*